



Pre/Corequisite Course Equivalency Request

To avoid a delay in your registration time the forms must be **completed** and submitted **no later than 30 days prior to your appointed** registration time. Once your request has been reviewed, you will receive a written response (within 10 business days) sent to your OCC email account. If approved, you will be cleared for registration in the coursework requested for the semester indicated below.

Name			
Student ID #		Date	
Phone #		OCC Email	
OCC Prerequisite/corequisite course which you are requesting to be waived (ex. MATH A010)	1 st class	2 nd class	
OCC Course in which you wish to enroll (ex. MATH A030)			
Semester in which you plan to enroll (ex. Fall 2011)			
Reason for request	<input type="checkbox"/> I have submitted (please check one): <div style="text-align: center;"> <input type="checkbox"/> Official transcripts <input type="checkbox"/> Unofficial transcripts </div> <p>from another college/university, which indicate that I have successfully completed (received a "C" or better) the appropriate prerequisite/corequisite course.</p> <input type="checkbox"/> Please clear for matriculation only (I have completed minimum of 15 units at another College/University). <p><i>Please Note: Some departments may have a recency requirement for their programs and not accept coursework completed longer than 18-24 months prior to the semester for which you wish to receive credit and/or have the prerequisite or corequisite cleared (please refer to the OCC catalog for details).</i></p>		

Please Submit the completed form to the Student Records window located on the 1st floor of Watson Hall or mail to: Orange Coast College, Attn. Student Records, P.O. Box 5005, Costa Mesa, CA 92628-5005

NOTE: If your request is not approved, you may wish to submit a petition to the Academic Petition Council for further review. Academic Petition Council petitions are available in the Counseling Office on the 3rd floor of Watson Hall.

For office use only

Student Records-Received by/Date			Transcript on File?	____ Yes	____ No
Matric./Evaluations-Equivalent?	____ Yes	____ No	Transcript from:		
Posted by/Date			Notification Emailed By/Date		